

BILATERAL COMENIUS SCHOOL PARTNERSHIPS
COMMON EUROPEAN ELIGIBILITY CHECKLIST 2013

- The application has been submitted by the applicant institution on 21 February 2013 at the latest (postmark date).
- The application has been submitted using the correct application form.
- The form is not hand written.
- All compulsory fields have been filled.
- The application form has been completed using one of the official languages of the EU.
- The Partnership consists of two institutions located in at least two of the countries participating in the Lifelong Learning Programme.
- At least one of the participating institutions is located in a Member state of the European Union.
- The main teaching language of the two participating institutions is not the same.
- The applicant institution is eligible to receive funding from this National Agency to participate in a Comenius School Partnership.
- The table G.3. (Mobilities) includes a reciprocal exchange of classes or groups of minimum 10 days each.
- The class or group of the applicant institution participating in the exchange involves a minimum of 10 pupils.
- The form has been signed by the legal representative of the applicant institution or a person duly authorised by the legal representative.
- The applicant institution has fulfilled its contractual obligations in relation to any earlier grants received from the National Agency (exclusion criterion).
- The applicant institution has submitted only one application for 2013 Comenius School Partnerships.
- The applicant institution does not have an ongoing Comenius School Partnership.
- Only one Turkish institution is involved in the partnership.
- If the application has been submitted in one of the official EU languages other than English, in addition to the original version a translated version (either English or Turkish) has also been submitted.