

**GRUNDTVIG SENIOR VOLUNTEERING PROJECTS
AWARD CRITERIA
2013**

Scale of evaluation:

<i>Maximum score</i>	<i>Very good</i>	<i>Good</i>	<i>Fair</i>	<i>Weak</i>
5	5	3-4	2	0-1
10	8-10	6-7	4-5	0-3
15	12-15	8-11	3-7	0-2

Question	Ref. in the application form	Max. points
<p>The partners</p> <p>The main aims and activities of the two partner organisations are clearly described.</p> <p>The partner organisations have clear interest in the topic of the project and clear expertise in working with the target groups.</p> <p>They demonstrate capacity to both host and send volunteers.</p> <p>Both organisations are appropriate for the topic of the project.</p>	Sections 2 and 3	10
<p>Objectives</p> <p>The project is relevant to the Grundtvig programme and objectives.</p> <p>The concrete objectives of the Project and the approach chosen to achieve them are clear and realistic.</p> <p>There is a clear rationale for the project.</p> <p>The partnership activities beyond the exchange of volunteers are well described and relevant to the objectives of the project.</p> <p>The results envisaged are relevant for the project in question.</p>	5.2 and 5.3	15
<p>Project management</p> <p>The work programme is appropriate for achieving the project's objectives. The planned activities and volunteering activities are relevant for the project in question.</p> <p>The tasks have been clearly defined and allocated in such a way that the results envisaged can be achieved within the time-frame foreseen.</p> <p>Appropriate measures have been foreseen to ensure effective communication and cooperation.</p>	5.6	15
<p>Volunteers identification</p> <p>There is a clear and acceptable presentation of the volunteers' profile or guidelines for selection of volunteers.</p> <p>The project intends to involve volunteers from a disadvantaged background and is planning relevant measures to accommodate the volunteers' needs.</p>	5.9	10

Question	Ref. in the application form	Max. points
<p>Volunteer activities</p> <p>The content of the volunteering activities, including the aims, theme, and the specific tasks of the volunteers, are clearly described and relevant to the project's objectives.</p> <p>The volunteering activities are clearly non-profit making and are not job substitution.</p> <p>Their value in terms of learning for the participants is clearly described and convincing.</p> <p>If the volunteers are hosted in different organisations, there is a clear rationale for it and clear arrangements.</p>	5.10	15
<p>Training and support</p> <p>The preparation / training / debriefing cycle before, during and after the volunteering placement are clearly described and appropriate to the (foreseen) volunteers' profile and activities.</p> <p>This includes the linguistic and cultural preparation. It is clear how the language barrier will be overcome.</p>	5.11	10
<p>Practical arrangements</p> <p>The practical arrangements are clearly described and appropriate to the (foreseen) volunteers' profile and activities.</p>	5.12	5
<p>Impact</p> <p>Expected impacts and benefits of the project on the volunteers are well defined.</p> <p>Expected impacts and benefits of the project on both institutions are well defined. The project is integrated into the activities of the applicant institutions / organisations.</p>	5.13	5
<p>Monitoring and evaluation</p> <p>The partners have defined an approach to evaluate whether the aims and the expected impact of the project will be achieved in the course of the project lifecycle.</p> <p>The applicants have clear plans on how to recognise the volunteers' learning experience and on how to evaluate the impacts.</p>	5.14	5

Question	Ref. in the application form	Max. points
Dissemination and use of results The planned activities for dissemination and exploitation of results are relevant and well defined. They involve both organisations, the volunteers, and the wider community.	5.15	5
Sustainability Appropriate measures have been foreseen to ensure sustainability of the cooperation.	5.15	5
TOTAL POINTS FOR THE QUALITY ASSESSMENT	-	100

National priorities for 2013

National Priorities for 2013	15
Applications from organisations which have never received a grant from Grundtvig Learning Partnerships, Grundtvig Senior Volunteering Projects and Grundtvig Workshops since the beginning of LLP. (10 points)	10
Applications from museums, libraries, prisons, nursing homes and others working with learners with special needs and disadvantaged groups. (5 points)	5