

GRUNDTVIG WORKSHOPS
AWARD CRITERIA
2013

	Ref. in the application form	Maximum Points
I – Quality and relevance of the Workshop	-	45
The objectives of the Workshop are relevant to the operational objectives of the Grundtvig programme. <i>Applications assessed as 2 or below on this criterion will be rejected.</i>	4.3	5
The Workshop's objectives are clear and realistic	4.4	5
The methodology is appropriate to achieve the objectives. The pedagogical and didactical approach is clearly described.		5
The Workshop will raise the professional competences of adult literacy teachers and staff.		5
The Workshop will provide an added value in terms of skills development for teachers and staff working in the field of adult literacy education, access to information on teaching adults with literacy problems, new teaching and learning materials for adult literacy teachers/staff, exchange of know-how, transfer of best practice, widening perspectives to a European level, etc...).		10
The Workshop should address teachers and staff working in the field of adult literacy education. The guidelines for selection of the participants are clear and appropriate.	4.4	10
The preparatory, recognition and follow-up measures related to the applicants are clearly described.	4.4 & 4.8	5
II – Quality of the organisation of the project	-	25
The Workshop Organiser presents adequate qualifications to organise a European Workshop addressing teachers and staff in the field of adult literacy education.	4.2	5
The logistics of the Workshop are clear and appropriate to the target group (incl. travel, accommodation, and hosting of participants with special needs).	4.7 & 4.10	10
The work programme is appropriate for organising a good quality Workshop within the time-frame envisaged.	5.1	10
III – Impact and European added-value	-	
The results envisaged are relevant and will have a demonstrable impact on the participants' teaching and the quality of adult literacy provision in their respective organisations	4.4 & 4.6	5
The benefits of organising a <i>European</i> Grundtvig Workshop are clear	4.6	5

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and well defined.		
Measures for dissemination and exploitation of the Workshop's results are clear and appropriate.	4.9	5
IV – Quality of the communication plan	-	15
The communication plan for advertising and publicising the Workshop is well defined.	4.5	5
It should be efficient in recruiting participants.	4.5	10
TOTAL POINTS FOR THE QUALITY ASSESSMENT	-	100
National priorities for 2013	-	15
Applications from organisations which have never received a grant from the following Grundtvig actions: Learning partnerships, Grundtvig Senior volunteering projects and Grundtvig Workshop since the beginning of LLP in 2007.	-	10
Applications from museums, libraries, prisons, nursing homes and others working with learners with special needs and disadvantaged groups.	-	5